**COMMITTEE ON ASSESSMENT (MAC)**

**Meeting Minutes**

**Meeting Date:** February 4, 2016

**Location:** HH 208

**Attendance:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **EX-OFFICIO / NON-VOTING/ GUESTS** | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| BOVARD, Penny-Bee | P | KRAFT-TERRY*,*  Stephanie | P | PAGKALINAWAN, Leticia | P | BAKER, Jordan (ASUH) | E |
| HARRISON, George | P | LE SAUX, Olivier (Vice Chair) | E | TSE, Alice  (Chair) | P | MCKEE, Amy (GSO) | A |
| HILL, Yao (AO) | P |
|  |  | *VACANT (non A&S)* |  | *VACANT* (A&S) |  | STITT-BERGH, Monica (AO) | E |
|  |  |  |  | *VACANT (MFS)* |  | MANINI, Bonnyjean (SEC) | P |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER** | 1:00 pm |  |
| **OLD BUSINESS** | Approved minutes for 1/28/16. | Approved minutes to be forwarded for posting on website. |
| **GRADUATE ILO UPDATE** | OGE request for small group of faculty to revisit wording ILO #6.  Stephanie volunteered to provide suggestions based on her department’s comments regarding wording. | A Tse, O. LeSaux and P. Kapilialoha Bovard volunteered |
| **COMMERCIAL ASSESSMENT SOFTWARE**  **PACKAGE** | Discussion costs versus benefits of purchasing new commercial assessment software package. Motion to support the implementation of commercial assessment software package made by S. Kraft-Terry; seconded by P. Kapilialoha Bovard. | MAC voted unanimously to support. |
| **NEXT MEETING** | February 18, 3-4 pm in HH 208 |  |
| **ADJOURNMENT** | 2:08 PM |  |

Respectfully submitted by P. Kapilialoha Bovard.

Approved on 3/10/16 with 5 votes in favor of approval and 0 against